

BioRegional CPD Booking Form

For more information about our CPD programme visit www.bioregional.com. Prices are as follows:

- Standard place £200 (excl. VAT)
- Student/charity place £150 (excl. VAT)
- One Planet Product members receive 1 free place and up to 5 places at £100 (excl. VAT).

Please book me places on the CPD course on / /

Purchase Order Number:
(if applicable)

Main contact name:

Your Position:

Delegate names:

Name of Organisation:

Type of Organisation:

Address:

Telephone number:

Fax number:

Email address:

Special Dietary Requirements:

How did you hear about BioRegional's CPD Programme?

Booking type	Cost inc. VAT	Quantity	Cost
Standard CPD places	£235	<input type="text"/>	£ <input type="text"/>
Student/charity CPD places (please attach proof)	£176.25	<input type="text"/>	£ <input type="text"/>
OPP member free place (up to 1)	£0	<input type="text"/>	£ <input type="text"/>
OPP member half-price places (up to 5)	£117.50	<input type="text"/>	£ <input type="text"/>
		Total	£ <input type="text"/>

Please turn over for payment options and terms & conditions.

Please return the form to:

BioRegional Development Group: BedZED Centre, 24 Helios Road, Wallington, Surrey, SM6 7BZ, UK
 tel: +44 (0)20 8404 4880 fax: +44 (0)20 8404 4893 email: info@bioregional.com website: www.bioregional.com
 Registered charity no. 1041486. A company limited by guarantee. Registered in England and Wales no. 2973226. VAT no. 706 9040 45

I am paying by **Debit/ Credit Card** **BACS** **Invoice**

Card details (if applicable)

Note: We do not accept American Express, sorry for any inconvenience

Credit Card/Switch/Solo Number:

Name on card:

Address card is registered to:

Valid from: /

Expiry date: /

Issue number (switch):

Security code (3 digit, on back of card):

BACS details (if applicable)

If you wish to pay this invoice by transfer from the UK please use:

Account Name: BioRegional Development Group

Account Number: 03003700

Sort Code: 165810

If you wish to make a foreign payment please use our alternative account details:

Account Name: BioRegional Development Group

Account Number: 50001787

Sort Code: 089079

IBAN: GB89 CPBK 0890 7950 0017 87

BIC: CPBK GB22

Signature

I have read and agree with the terms and conditions. Type your name if submitting by email.

Signed

Terms and Conditions**PAYMENT**

1. All events (Tours, CPDs, Training Courses etc) must be paid for in full prior to the event. You may also pay on the day of the event.
2. Please make cheques payable to "BioRegional Development Group". If you would prefer to pay by card please call 020 8404 4880 or fill in your card details on the form and post/fax to us.
3. You have 30 days to pay your invoice, from the date printed on it, or by the date of the event you are attending if that is sooner.

CANCELLATION

1. If you would like to cancel your booking please let us know as soon as possible. If you notify us more than two weeks before the event, we are able to offer a full refund.
2. If you cancel your booking less than two weeks before the event you will still be liable for the full amount.
3. If you are not able to attend the date you have booked, but would still like to attend, you may transfer to the same event on a different date as long as you inform us more than two weeks prior to the date you originally booked.

ADDITIONAL ATTENDEES

If the number of attendees arriving at the event exceeds the number of places invoiced for, then you will be asked to pay for the additional attendees prior to the event commencing.

CONCESSIONS

If you are a full-time student, unemployed or a charity, to qualify for the concession rate, a copy of your proof of concession must be received with your booking form or prior to payment.

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